

**MEETING AGENDA**

**PCCFC Executive Committee (EC) Meeting: 8:30 a.m.- 9:00 a.m. DISCUSSION ONLY**

1) EC will review a proposed Commission operation support proposal and make a recommendation to the Commission.

2) EC will review a proposed Budget Package FY 2006-07.

- I. Roll Call/Introductions:** Carol Burney, Chairperson
- II. Approval of April 10, 2006 meeting minutes\* (5 Minutes) ACTION**
- III. Public Hearing: First 5 California Annual Report\* (10 Minutes) ACTION**
- IV. Public Comment (5 Minutes)**
- V. Commission will consider an Administrative Cap Policy\*(15 Minutes) ACTION**
- VI. Fiscal Items (25 Minutes)**
  - a. Projected End-of-the-Year 2005-06 Budget Report\* ACTION
  - b. Proposed Budget Package FY 2006-07 DISCUSSION
- VII. Public Comment (5 Minutes)**
- VIII. Commission will consider the following Service Agreement Contracts FY 06-07\*(20 Minutes) ACTION**
  - a. PCCFC06-07PUSDIS-\$35,000 Early Intervention Program-Plumas Unified School District
  - b. PCCFC06-07IM-\$30,000 Infant Massage Program-Sierra Cascade Family Opportunities, INC.
  - c. PCCFC06-07SW-\$18,000 CARES Program-Susan Wilson, Early Childhood Education Consultant
  - d. PCCFC06-07SN-\$2,390 Annual Audit-Smith & Newell Audit Firm
  - e. PCCFC06-07-\$50,000 Children's Oral Health Services-Plumas Co. Public Health Agency
  - f. PCCFC06-07PUSDSR-\$30,500-School Readiness Activities-Plumas Unified School District
  - g. PCCFC06-06CM-\$24,895 Evaluation Activities and Annual Report-Minicucci and Associates
- IX. Reports (10 Minutes) DISCUSSION**
  - a. Executive Director's Report\*
  - b. Commissioners Report
- X. Program Development (20 Minutes)**
  - a. Reappointment to a 2-year term on the Commission: Carol Burney, Carmen Lopez, Klytia Dutton\* ACTION
  - b. Annual Election of the PCCFC Executive Committee: Chair, Vice Chair, and Treasurer\* ACTION
  - c. Commission will consider a proposed plan for Commission staff support\* ACTION
  - d. Commission will consider a FY 2006-07 Meeting Schedule\* ACTION
  - e. Commission will consider a Home Visitation Programs Evaluation Report\* ACTION
- XI. Public Comment (5 Minutes)**
- XII. Next Meeting Dates DISCUSSION/ACTION**
  - ◆ June 14, 2006 ◆ July-To Be Decided ◆ August-To Be Decided
- XIII. Adjournment ACTION**

**Please Note:** Anyone wishing information on the PCCFC agenda should contact Ellen Vieira, Executive Director, by telephone (530)-283-6159, or in writing at the following address: Plumas County Children and Families Commission P.O. Box 3140 Quincy, CA 95971, or by email at first5plumasev@psln.com  
 Agenda Items may be moved on the agenda as necessary by the Chair  
 Agenda Items listed with an asterisk (\*) are included in this Commission board packet