

**First 5 Plumas**  
**Plumas County Children and Families Commission**  
Wednesday, March 14, 2007  
Health/Human Services Annex  
Social Services Conference Room  
270 Hospital Road  
Quincy, CA 95971

**MEETNG MINUTES**

**Commission Meeting:**

**1. Roll Call:**

Chairperson, Carol Burney called the meeting to order at 9:00 a.m. Commissioners and staff introduced themselves.

**Commissioners Present:** Klytia Dutton, Hank Foley, Shelley Miller Jaye Bruce, Carol Burney, Carmen Lopez, and Kathy Wickman

**Commissioners Absent:** Bill Powers and Elliott Smart

**Staff Present:** Ellen Vieira, Executive Director

**2. Approval of Meeting Minutes:** January 10, 2007

**Motion:** Commissioner Foley made a motion to approve the minutes of January 10, 2007 as presented. Commissioner Dutton seconded the motion. **Motion carried unanimously.**

**3. Fiscal Items**

3a. FY 06-07 Service Agreement Contracts-Expenditure Report

Director Vieira presented a year-to-date Service Agreement Expenditure Report. Commissioner Miller requested that a “services column” be added to the report next time so that contracts can be identified by activities.

**Motion:** Commissioner Wickman made a motion to accept the Service Agreement Contract Expenditure Report. Commissioner Bruce seconded the motion. **Motion carried unanimously.**

3b. Budget Calendar FY 07-08

**Motion:** Commissioner Dutton made a motion to approve the Budget Calendar FY 07-08. Commissioner Miller seconded the motion. **Motion carried unanimously.**

3c. Update on FY 06-07 Expanded Audit

Director Vieira presented an update on the AB 2932 requirements for county commissions policies. County commission must adopt and follow the specific laws

listed in AB 2932 This removes all uncertainty regarding which state laws commission policies must be consistent with.

**4. Public Comment** None

**5. Program Development**

5a. Plumas Crisis Intervention Resource Center (PCIRC) Request for Funds (RFF)  
Director Vieira presented the Commission with an unsolicited RFF from PCIRC requesting \$20,000 from the Commission to support its family advocacy services in Quincy, Indian Valley, and Portola. Vieira explained that the intent of the request was to use the funds for salaries and direct supervisory costs. She included the Commission's investments-to-date in the resource centers and a proposed scope of work for the project, and a detailed board letter.

Vieira proposed that the Commission approve \$20,000 for a countywide result-based evaluation project that would include all 5 of the county's resource centers, including Roundhouse Indian Education Center and ABC Center in Chester. She reported that all of the resource centers have purchased and installed the Griot Data Systems software. If approved, this investment would help build the capacity of each resource center to collect data and apply results-based outcomes program evaluation, which is increasingly important for nonprofits and asked for by funders. The goal of the project would be to increase the capacity of the resource centers to leverage funding.

**Motion:** Commissioner Miller made a motion to approve a \$20,000 service agreement contact for the Resource Center Results-Based Evaluation Capacity Building Pilot Project. Commissioner Foley seconded the motion. **Motion carried unanimously.**

Commissioner Foley said that he needed data in April as part of the Health Department's annual request for resource center funding from the Board of Supervisors. Director Vieira said that some aggregate data could be obtained through the projects initial data assessment.

5b. Feather River College-Child Development Center Request for Funds

Without a motion on the floor, Commissioner Dutton expressed her concern about funding capitol investments. Director Vieira explained that the funding request was unsolicited and based on the Commission's approved funding policies, it was placed on the agenda. Commissioner Dutton also expressed a concern for equity and that organizations don't know that they can request funding outside of the grant process. Commissioner Burney commented that it's up to the public and organizations to access information on file for the public to access. Commissioner Miller noted that she was unaware that organizations or individuals could access training and travel funds through the Commission office. Director Vieira said that this information is provided in the Commission board packets and through the annual budget process. She pointed out that the FRC funding request was legitimate under the Commission's existing policies, and the Commission could discuss and consider these kinds of requests. The Commission requested that the Service Agreement Contract Policies be placed on the April agenda.

Without a motion, the Chair did not put forth this agenda item to the Commission for consideration.

## 6. **Public Comment**

Dennis Thibeault, the new executive director of Plumas Crisis Intervention and Resource Center commented that prior to his regular attendance at the Commission meetings, he was confused on the process of how contracts were funded.

Jeanene Hafen, the new executive director of Roundhouse Council commented that people/members of the public have to put the work in by coming to the meetings and learning how the process works.

Hank Foley reported that the Healthy Smiles training and dinner was a success, even though some people registered couldn't make it due to inclement weather. Hank also reported that Sandy Norton, Healthy Smiles Program Director is retiring in a few months. No decision has been made on if the position will be filled or if existing staff will take over the duties of director. Hank commented on the knowledge and skills of the Healthy Smiles Staff

## 7. **Reports**

### a. **Executive Director-Report**

There were no questions regarding the director's written report. Director Vieira highlighted the following:

**Projecto Salud**, a collaborative project focused on understanding and improving health, health care services, and access for Latino residents in Plumas County. Funded by the California Endowment (TCE), through the Sierra Institute for Community and Environment. Phase 1 of the project concluded and a proposal for Phase II has been submitted to TCE.

**Plumas County Violence Prevention Coalition** is writing an application to the Federal OVW for Rural Domestic Violence, Sexual Assault, Stalking, and Child Abuse Enforcement Assistance Program. The grant would provide funds for promotoras, bilingual community advocates, domestic violence prevention education, bilingual community advocates, domestic violence prevention education, bilingual legal assistance, and criminal justice agency trainings. The grant period is 24 months, beginning FY 07-08. Plumas Rural Services will act as fiscal agent.

**Kindergarten Roundup** dates have been scheduled as follows: April 26<sup>th</sup>, C. Roy Carmichael, May 3<sup>rd</sup>, Greenville Elementary, May 8<sup>th</sup>, Pioneer Elementary, and May 17<sup>th</sup> Chester Elementary.

Director Vieira also pointed out the **First 5 California Association** dues will increase from \$1,000 to \$2,000 annually.

**b. Commissioners-Report(s)**

Commissioner Bruce reported that she attended the County Commissioner meeting in Sacramento on January 24<sup>th</sup> sponsored by the First 5 Association of California. She commented that she was impressed with everything that was going on with First 5 throughout the state. And because she was new she didn't say much, but listened a lot.

**8. Legislative/State Budget Updates**

a. Senate Bill No. 893 sponsored by Senator Cox

Director Vieira reported that Senator Cox is sponsoring SB 893, which will redirect Proposition 10 funding from the state and county commissions to pay for children's health insurance. Constituents are planning to meet with Senator Cox scheduled on March 21<sup>st</sup> as part of All About the Kids Day in Sacramento.

b. Other Legislative Updates

Commissioner Foley reported that counties could be facing a reduction in the public health realignment funds.

**9. Closed Personnel Session-1 hour (Gov't Code 11126(A)(1))**

**10. Report on Closed Session Action(s)**

No action was taken during Closed Session.

**11. Next Meeting Dates**

◆ April 11, 2007      ◆ May 9, 2007 (Greenville)      ◆ June 13, 2007

**12. Adjournment**

**Motion:** Commissioner Miller made a motion to adjourn the meeting at 11:45 a.m. Commissioner Lopez seconded the motion. **Motion carried unanimously.**

Submitted by: Ellen Vieira, Executive Director