

First 5 Plumas
Plumas County Children and Families Commission

Wednesday, April 9, 2008
Roundhouse Council
330 Bush Street
Greenville, CA 95947

MEETING MINUTES

Commission Meeting:

1. Roll Call:

Vice Chairperson, Jaye Bruce called the meeting to order at 9:10 a.m.
Commissioners and staff introduced themselves.

Commissioners Present: Jaye Bruce, Elliott Smart, Mimi Hall, and
Merle Rusky

Commissioners Absent: Bill Powers, Kathy Wickman, and Carol
Burney

Staff Present: Ellen Vieira, Executive Director

2. Approval of Minutes for March 12, 2008

Director Vieira reported that County Counsel was in the process of
reviewing the meeting minutes of March 12, 2008 and requested that
this agenda item be tabled until the May 14th Commission meeting.
Vice Chairperson, Jaye Bruce agreed to table this item until next month.

3. Public Comment-There was no public comment.

4. Reports

4a. Executive Director's Report-Director Vieira reported on the following:

1. Plumas Crisis Intervention Resource Center's (PCIRC) Block Grant
Application

On April 1st, PCIRC applied for a 1.5 million dollar block grant to expand
the facility and develop an Infant/Toddler Day Care Center. An updated
copy of the Commission's strategic plan and a letter of support, a copy of
which is in your board packet, were provided to support the grant.

2. Child Abuse Prevention Council (CAP) Activities/First 5 Collaboration

The CAP Council has voted to extend the current contract with Plumas
Rural Services. It is projected that the available funds for the county
resource centers, Family Focus Network's services for high risk families
with children, and parenting classes will be reduced from \$100,000 to
\$70,000, which reflects the across-the-board 10% reductions proposed in

the state budget FY 08-09. The Council's Budget Committee met last week and requested a revised Scope and Work (SOW) and draft budget from PRS. The budget committee will meet, review the SOW and budget and make a recommendation to the full CAP Council for next year's funding.

3. Brown Act Training

Director Vieira reported that the Brown Act training after last month's Commission meeting was very successful. Commissioners Burney, Bruce, Wickman, and Rusky attended as well as providers from the Local Planning Council, Child Care Resource and Referral Agency, and the Health Dept. also participated.

4. Plumas Unified School District's Proposal to Far Northern Regional Center

Director Vieira reported that she submitted a program Parent Survey and Organizational Chart for the School District to send to Far Northern Regional Center as part of the proposal for an Infant Program. The proposal was submitted by the SELPA director Tori Willits. Director Vieira will keep the Commission informed as the proposal goes through the funding process. The intention of the proposal to FRNC is to sustain the Commission's early intervention services beyond the cycle 2 school readiness grant.

5. May and June's Commission Budget Process

The remaining two Commission meetings in May and June will be held in Quincy. In May, the Commission will review a draft budget package, which includes the Financial Plan, projected budgets through 2011, and the budget narrative. The Commission will take action on the budget package FY 08-09 in June. The Commission's Meeting Calendar FY 08-09 will be placed for action on the May 14th agenda.

6. Update on Roundhouse Council Activities

Janine Hafen, executive director of Roundhouse Council reported that the family advocate on staff tutors pre-kindergarten and kindergarten children and that Roundhouse provides transportation. Six children are currently being served. She also reported that Sierra Service Program will be repairing homes in Greenville for Native Americans. The focus is on the elderly and families with small children. It is the first time that this program will be working with a non-profit. The services will be occurring this summer.

7. Kindergarten Roundup-Update

Director Vieira reported that the dates for KRU have been scheduled. The first is set for April 21st at C. Roy Carmichael School. The school backpacks and supplies contributed by the Local Planning Council have been ordered. Each child attending and transitioning to kindergarten will receive a backpack.

The Kindergarten Readiness Skills developed through the ECE/Teacher Workgroup last year have been translated into Spanish by Plumas Unified and were distributed to providers and child care centers. The

Kindergarten Readiness Skills List was also included in the KRU press release submitted to all four newspapers in March.

8. Plumas County Dental Coalition

Director Vieira reported that she attended a Dental Coalition meeting on March 19th. The minutes from that meeting are in the board packets. She facilitated a sustainability discussion with the Coalition and those notes are also in the board packets. Consultant Gloria Wyeth is developing a comprehensive evaluation report of the Children's Dental Program, which should be completed by June 30, 2008. She is working closely with Gloria and the Health Department to ensure that the data analysis of interest to the Commission for children ages 0-5 is captured.

9. Progress on Distribution of Kit for New Parents/Early Learning Bags

Dorette English, coordinator of New Born House Calls reported that 190 children and families were served during the 3rd quarter. There has been an increase of distribution of the Kits for New Parents from Eastern Plumas Health Care and the Early Learning Bags through the Family Child Care Network via Plumas Rural Services. She also reported that she facilitated a Home Visitor's Coalition meeting on April 8th. Plumas County District Attorney, Jeff Conan attended the meeting and discussed the need to link Public Health, Social Services, and Drug and Alcohol services with mothers charged with drug related offenses.

10. Parent/Guardian Satisfaction Survey

Director Vieira reported that the Commission's funded programs will be conducting a Client Satisfaction Survey beginning in April 08. A copy of the survey is in the board packets.

11. Talking Points for Legislative Meetings Submitted by the Association to Counties

Director Vieira asked the Commission to review the talking points provided in the board packets. She stated that they will help Commissioners understand that Prop 10 revenues and fund balances are being looked at by members of the legislature as a "budget solution" and answer questions that may be asked by local partners or members of the public. As noted in the memo from the First 5 Association of California, Senator Cox has made three basis arguments. First 5 Commissions are sitting on huge quantities of money, Commission's frequently spend their revenues on frivolous and nonessential activities, and Prop 10 revenues should be used to address the unprecedented state budget crisis. The Talking Points address all of these issues claimed by Senator Cox. Furthermore, Senator Cox has called for a ballot referendum on Proposition 10. She noted that the ballot measure passed not once, but twice. The measure passed with more than 2/3 vote in 1998 and again in 2000 by a ballot referendum funded primarily by tobacco interests.

4b. Commissioner's Report-Commissioners will discuss proposed State Budget reductions FY 08-09 and the impact on local programs/services.

Commissioner Smart reported that he was going to Sacramento after the Commission meeting to meet with other county social service directors

regarding the governors proposed budget reductions FY 08-09. He stated that it was unprecedented to have the Legislative Analyst office submit an alternative budget in response to the Governor's proposed budget. He stressed that it's not Senator Cox that commissions need to worry about. Instead he cautioned that several key democrats are looking to use Proposition 10 revenues to bridge the budget gap.

5. Program Development

Discussion: Commissioner Smart commented that it would be valuable to meet with interested commissioners and grantees as we move into additional evaluation outcome measures.

5a. Program Evaluation Report FY 2006-07

The Program Evaluation Report FY 2006-07 was initially presented at the March 12, 2008 Commission meeting by Minicucci and Associates. . The Commission will take action to accept the Evaluation Report.

5b. Update on Community Indicator Report

Commission will take action to accept the Community Indicator Report FY 2008 submitted by Minicucci and Associates at the March 12, 2008 Commission meeting.

Motion: (5a&b) Commissioner Smart made a motion to accept the Evaluation Report FY 06-07 and the update on the Community Indicator Report FY 2008 submitted by Minicucci and Associates. Commissioner Hall seconded the motion. **Motion carried unanimously.**

5c. CARES Program Outcome Report-Discussion only on program funding FY 08-09.

Discussion: Director Vieira reported that First 5 California approved matching funds for the CARES program for an additional year. She noted that the Commission allocates \$30,000 and the Commission receives \$15,000 in matching funds. A Request for Funds (RFF) will have to be submitted prior to funding approval. The Outcomes/Indicator Report was reviewed by the Commission and members of the public in attendance. Director Vieira reported that the CARES program has achieved and/or probably achieved the following outcomes: 1) Increase professional training, 2) Increase in professional identification and networking and, 3) Increase in retention of child care providers. The Commission will be provided with the RFF response and budget as an action item for the May 14th Commission meeting.

5d. Commission will take Action on the re-appointment for a two-year membership of Commissioners Kathy Wickman, Jaye Bruce, and Carol Burney.

Motion: Commissioner Smart made a motion to recommend to the Board of Supervisors re-appointment for a two-year term for Commissioners Wickman, Bruce, and Burney. Commissioner Rusky seconded the motion. **Motion carried with Commissioner Bruce abstaining.**

5e. Commission will nominate and take action on First Five Plumas officers
FY 08-09.

Motion: Commissioner Hall made a motion to nominate and elect Carol Burney as Chairperson, Jaye Bruce as Vice Chairperson, and Elliott Smart as Treasurer FY 2008-09.. Commissioner Rusky seconded the motion. **Motion carried unanimously.**

5f. Commission will take Action on updating the Conflict of Interest Resolution 2008-2010.

Motion: Commissioner Smart made a motion to approve the Conflict of Interest Resolution 2008-2010. Commissioner Hall seconded the motion. **Motion carried unanimously.**

6. Public Comment: There was no public comment

7. Next Meeting Dates: There was no action taken on the scheduled meeting dates of May 14th and June 11th.

8. Adjournment

The meeting was adjourned at 10:40 a.m.

Submitted by: Ellen Vieira, Executive Director