

First 5 Plumas
Plumas County Children and Families Commission

Wednesday, March 12, 2008
Health/Human Services Annex
Social Services Conference Room
270 Hospital Road
Quincy, CA 95971

MEETING MINUTES

Commission Meeting:

1. Roll Call:

Chairperson, Carol Burney called the meeting to order at 9:00 a.m.
Commissioners and staff introduced themselves.

Commissioners Present: Elliott Smart, Mimi Hall, Jaye Bruce, Carol Burney,
Bill Powers, Merle Rusky and Kathy Wickman

Commissioners Absent: None

Staff Present: Ellen Vieira, Executive Director
Cathy Minicucci, Evaluation Consultant

2. Approval of Meeting Minutes: January 9, 2008

Commissioner Burney pointed out that the January 9, 2008 minutes had Commissioner Bruce as *Present* and *Absent*. Director Vieira stated that Commissioner Bruce was *Absent* from the January 9, 2008 meeting. Commissioner Burney also stated that under #III b. Update on Small County Augmentations, line #2, the word *can* should be changed to the word *came*.

Motion: Commissioner Rusky made a motion to approve the minutes of January 9, 2008 with the changes as noted above by Commissioner Burney. Commissioner Burney seconded the motion. **Motion carried unanimously.**

3. Fiscal Items

3a. Budget Calendar FY 08-09

Motion: Commissioner Smart made a motion to approve the Budget Calendar FY 08-09. Commissioner Powers seconded the motion. **Motion carried unanimously.**

Commissioner Powers commented that the May 14, 2008 meeting date may need to be changed if warranted by the May revision of the State budget.

4. **Public Comment**-There was no public comment.

5. Reports

5a. Executive Director-Report

1. Oral Health Update

The Healthy Smiles-Children's Oral Health project contract with the Plumas County Public Health Agency (PCPHA) will end as of June 30th 2008. With leveraged funds from the California Endowment, the program was able to provide school-based fluoride and sealant services to school aged children. On February 20th, Director Vieira met with PCPHA Health Smiles Program Director Barbara Biddle to discuss the conclusion of the Commission's three-year Oral Health grant and the plan for the program's final evaluation report. PCPHA has contracted with consultant Gloria Wyeth, who is the past Executive Director of the Sierra County First 5 Commission and an integral part of the regional and county oral health planning phase. Funding for the evaluation report will come from PCPHA's existing oral health program funds. Copies of the report will cost approximately \$400.00 and \$500.00 and will be provided by this fiscal year's Commission budget.

Director Vieira and Barbara Biddle also met with Dr. Reed, a dentist from Plumas District Hospital, who contacted Director Vieira with his concerns regarding the oral health services ending for children ages 0-5. The outcome of that meeting was that Ms. Biddle and Ms. Vieira will facilitate the Oral Health Coalition and continue to work with providers and community members on the issue of children's oral health. The oral health evaluation report should be completed by June 30th. The next scheduled oral health coalition meeting is scheduled for March 19th.

Discussion:

Commissioner Hall commented that because children's oral health services have multiple funding streams, it is unfortunate that members of the Oral Health Coalition were under the impression that because the California Endowment and the First 5 grants were ending, that planning and collaboration of children's oral health services would also be ending.

2. 100% Campaign has filed a new Children's Health Initiative for the November 2008 ballot-Director Vieira passed out a copy of the Act to the Commissioners and members of the Public in attendance.

The Children's Health Insurance and Youth Smoking Prevention Act of 2008 provides for an additional 75 cent tax on cigarettes and other tobacco products to reduce the economic costs of tobacco use and to provide funding for all children to have access to affordable, comprehensive health care coverage; and prevent children from starting to smoke and help youths and adults quit smoking. The Act

has been placed on the November 2008 ballot and provides a backfill for both Prop. 10 and Prop. 99 revenues.

3. State Fiscal Summit February 28th and 29th

Director Vieira reported that she attended the State Fiscal Summit in Emeryville with the Plumas County Public Health Agency fiscal employee that processes the Commission's fiscal invoices and monitors the First 5 budgets and revenues. Attending the Summit provided a good opportunity for fiscal staff to network with fiscal staff from other counties.

4. Quarterly grantee reports/invoices

It was reported that all of the 3rd quarter grantee reports are in and all of the Invoices have been processed.

5. Membership on the Child Abuse Prevention Council (CAP)

Director Vieira reported that she was participating on the CAP Council and was voted as a member at the January meeting. She was also asked to participate on the Council's Budget Committee. The CAP Council is moving forward with a 10% overall budget reduction for next year.

6. Annual Form 700-Conflict of Interest

It was reported that the Form 700 forms must be filed at the Health Department and the Commission office by April 1st. Each member of the Commission was provided with the annual Form 700.

7. Small County Augmentations

Director Vieira reported that all 31 small rural counties received an email from First 5 California (F5C) stating that counties will receive their administrative augmentations, but the travel augmentation was eliminated. This amount of \$3787.00 has been budgeted FY 2007-08, so there is no longer funding for travel to state meetings. This reduction in the over all amount of funds available to counties has been reduced because of the decline in Prop. 10 revenues state-wide. According to the current small county funding formula, when revenues drop, the state's share of the cost increases. Since the F5C staff made this decision unilaterally and outside of the Small County Augmentation's Workgroup, Director Vieira contacted other small counties and participated in a conference call with the Association's Executive Director, Sherry Novick, Inyo County Executive Director and Tuolumne County's Executive Director who is also on the Augmentation Workgroup. Counties in the Northeast are in the process of scheduling a regional teleconference meeting with the Regional Representative in Butte County to discuss the lack of process used by the state staff to decide this issue.

Discussion

Commissioner Smart commented on his concern that the State Commission and its staff lack the understanding of the unique issues small rural counties face. He pointed out that the Social Services Director's Association has a structure in place so that the twenty smallest counties can meet to address funding and other state-

wide issues. The elimination of the travel funds for the eight smallest counties will further isolate and decrease the ability of these counties to participate on a state level.

Commissioner Smart requested that Chairperson Burney write a letter to the State Commission opposing this action and the reason why. Chairperson Burney agreed to write the letter.

8. State Budget Discussion

Director Vieira passed out The California Budget Report to the Commission and members of the Public in attendance. It was reported that the Governor has proposed 10% across-the-board reductions. The Legislative Analysts Office has submitted an alternate budget to the Governor's. There will be more discussions after the May budget revise.

5b. Commissioner's Report(s)-None

6. Program Development

6a. Commission will take action on the annual review of the First 5 Plumas Strategic Plan

Director Vieira reported that there were no changes or revisions of the Strategic Plan. She recommended that the Commission approve the Strategic Plan through FY 2011, which would reflect the period of the School Readiness grant.

MOTION: Commissioner Rusky made a motion to approve the Strategic Plan FY 2008-2011. Commissioner Smart seconded the motion. **Motion Carried unanimously.**

6b. First 5 California (F5C) has approved a one-year extension of funding for the CARES program (informational item only)

Director Vieira reported that F5C approved a one-year extension of matching funds for the CARES program without any changes to the program. The Commission will receive an Outcome Report in April and asked to take action at the May 14th meeting.

6c. Commission will take action on placing the administration of the Plumas County Child Care Planning and Development Council under the Memorandum of Understanding between the Commission and the County of Plumas.

Director Vieira reported that she would not be asking the Commission to take action on moving forward with contract negotiations with the County of Plumas for inclusion of the Local Planning Council's state contract to go under the Commission's Memorandum of Understanding (MOU).

Vieira reported that two other agencies responded to the Request for Qualifications (RFQ), Plumas Crisis Intervention and Resource Center and Plumas Rural

Services.

Prior to the January 30th deadline for response to the RFQ, Plumas Rural Services submitted a complaint regarding the RFQ process to Plumas Unified School District's Board of Trustees. Director Vieira met with Plumas Unified School District's Superintendent, Michael Chelotti to inquire what the next steps would be. He informed Vieira that due to the complaint, the RFQ process was concluded and that pending the advice of counsel, he would be making the final decision on which agency would be awarded the contract.

6d. PCCFC Contracted Evaluator, Cathy Minicucci will report on funded programs and community indicators FY 06-07

Ms. Minicucci presented the Commission a Power Point presentation of the programs and services provided by the funded programs FY 06-07. In order to give the Commission extra time to read the reports, Director Vieira stated that the Evaluation Reports would be placed on the April 9th agenda for action.

6e. Report on the Commission's Web Site: www.first5plumas.com

Director Vieira reported that the Commission's web site was up and running. The Commission meeting minutes and some reports still have to be posted.

7. Public Comment-There was no public comment

8. Next Meeting Dates

◆ April 9, 2008 (Greenville) ◆ May 14, 2008 ◆ June 11, 2008

9. Adjournment

Chairperson Burney adjourned the meeting at 10:35 a.m.

10. Brown Act Training

Director Vieira conducted a Brown Act Training from 11:00 a.m. – 12:00 p.m. The following Commissioners were in attendance: Carol Burney, Merle Rusky, Jaye Bruce, and Kathy Wickman. Other members of the Public were also in attendance. The Brown Act Training was duly noticed in accordance with the Brown Act.

Submitted by: Ellen Vieira, Executive Director