

**MEETING AGENDA**

- I. Roll Call/Introductions:** Carol Burney, Chairperson
- II. Approval of May 11, 2011 meeting minutes\* (5 Minutes)** ACTION
- III. Fiscal Items\*(15 Minutes) Commission will take Action on the following budget items:** ACTION
- a. Administrative Cost Policy-Increase of allowable administrative costs by 5%
  - b. Projected Expenditure Report FY 2010-2011
  - c. Proposed Budget Package FY 2011-2011
- IV. Public Comment (5 Minutes)**
- V. Commission will consider the following Service Agreement Contracts FY 11-12\*(10 Minutes)** ACTION
- a. PCCFC11-12PUSDIS-\$6,000 Early Intervention services-Plumas Unified School District
  - b. PCCFC11-12CM-\$20,000 Evaluation services-Minicucci Associates
  - c. PCCFC11-12SN-\$5,000 Independent audit-Smith and Newell Audit Firm
  - d. PCCFC11-12JB-\$7,500 Touch Communication-Jaye Bruce, Independent contractor
  - e. PCCFC11-12PCPHANBHC-\$32,499 New Born House Calls Home Visitation-Public Health
  - f. PCCFC11-12RB-\$2,000 First 5 Plumas Web Site-Robert Burney, Independent contractor
  - g. PCCFC11-12SWCARES-\$4,998 CARES Coordination-Susan Wilson, Independent contractor
  - h. PCCFC11-12RC-\$4,998 Early Education services-Roundhouse Council-Nonprofit
- VI. Public Comment (5 Minutes)**
- VII. Reports (10 Minutes)** DISCUSSION
- a. Executive Director's Report
  - b. Commissioners Report(s)
- VIII. Program Development (10 Minutes)\*** ACTION
- a. Fund Balance Policy and Procedures-GASB 54-Fund balance classifications
  - b. Commission Budget Authority Policy
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- IX. PUBLIC HEARING-Final 5-Year Strategic Plan submitted to Commission for consideration** ACTION  
(2 Hours)
- X. Public Comment (5 Minutes)**
- XI. Next Meeting Dates** DISCUSSION/POSSIBLE ACTION
- ♦ July-No Meeting ♦ August-No Meeting ♦ September 14, 2011 ♦ October 12, 2011
- XII. Adjournment** ACTION

**Please Note:** Anyone wishing information on the PCCFC agenda should contact Ellen Vieira, Executive Director, by telephone (530)-283-6159, or in writing at the following address: First 5 Plumas, 270 Hospital Rd. Suite 206, Quincy, CA 95971, or by email at first5plumasev@psln.com  
Agenda Items may be moved on the agenda as necessary by the Chair  
Agenda Items listed with an asterisk (\*) are included in this Commission board packet