

**First 5 Plumas
Plumas County Children and Families Commission**

Wednesday, April 14, 2010

Roundhouse Council

330 Bush Street

Greenville, CA 95947

MEETING MINUTES

Commission Meeting:

1. Roll Call:

Chairperson, Carol Burney called the meeting to order at 9:05 a.m.
Commissioners and staff introduced themselves.

Commissioners Present: Carol Burney, Jaye Bruce, Elliott Smart,
Corla Bertrand, Merle Rusky and Lori Simpson

Commissioners Absent: Mimi Hall

Staff Present: Ellen Vieira, Executive Director

2. Approval of Minutes for March 10, 2010

Motion: Commissioner Bruce made a motion to approve the March 10,
2010 minutes as presented. Commissioner Smart seconded the motion.

Motion carried unanimously.

3. Fiscal Item

Commission will take action on a Memorandum of Understanding (MOU) with
the County of Plumas.

Motion: Commissioner Smart made a motion to approve a
Memorandum of Understanding for fiscal and administrative services
with the County of Plumas for a period of two years, with an additional
two years added by mutual written consent. Commissioner Rusky
seconded the motion.

Discussion: Commissioner Smart asked if the additional two years of the
MOU would have to be approved by the Commission. Director Vieira
responded that as in the past, the additional two years on the MOU
would require Commission approval.

Motion carried unanimously.

4. Public Comment-None

5. Reports

5a. Executive Director's Report-Director Vieira reported on the following:

1. Update on Roundhouse Council activities-See item 5c.
2. Update on Local Child Care Planning Council (LPC) activities

LPC coordinator Joyce Scroggs reported that at the LPC's February meeting, it was decided to establish a broad-based community group that will develop a shared vision of what early childhood education in Plumas County could/should look like. Plumas Unified School District's Superintendent Glenn Harris has offered to facilitate the meetings, which will plan for future state and federal funding to support preschools and other early learning environments.

3. Children's Fair-Update

Director Vieira noted the Children's Fair flyer in the board packet. This year's fair is scheduled on Saturday, May 15th from 10 am-2 pm. Free admission includes a climbing wall, petting zoo, crafts and games, wagon rides, a snow hill, and the First 5 California Hands-on-Health Van. The Children's Fair will again focus on raising healthy families. Participating organizations are encouraged to emphasize healthy food choices and physical activities.

4. Kindergarten Roundup-Update

Kindergarten Roundup dates has been scheduled. First 5 and the LPC are finalizing the Parent K-Transition Survey that will be used during Kindergarten Roundup this school year.

The LPC will again provide back packs and school supplies. First 5 Plumas has purchased a "get ready for kindergarten book" that will also be provided to the parents.

5. Early Intervention Program Longitudinal Evaluation Report

Plans are in the works for an Early Intervention Program Longitudinal Evaluation Report that will be completed by the fall of 2010. The Commission's evaluator, Minicucci Associates is currently working with Plumas Unified School District to set up a system for data collection.

Discussion: Commissioner Smart requested an outline of the evaluation methodology prior to report.

6. Children's Report Card-Update on drug and alcohol indicators

Director Vieira reported that the Commission will have the opportunity next month to review a menu of two to three drug and alcohol indicators that will be added to the Children's Report Card.

7. Plumas County's efforts to respond to the Governor's proposed \$120 million in child welfare cuts

Director Vieira noted the "Protect our Children our Future" letter to the Legislature in the board packet. The Plumas County Coalition joined the Welfare Directors Association to oppose the Governor's \$120 million reduction to Child Welfare Services in the 2010-2011 budget.

8. Small County Augmentation Workgroup-Update

During the April 8, 2010 meeting, the Small Population County Workgroup members agreed to a recommended approach for small population county funding. Eligible small population counties are defined as counties with a percent of State births less than, or equal to, 0.10 percent. Using this definition, sixteen counties will be eligible for small population county funding: 1) Alpine, 2) Amador, 3) Calaveras, 4) Colusa, 5) Del Norte, 6) Glenn, 7) Inyo, 8) Lassen, 9) Mariposa, 10) Modoc, 11) Plumas, 12) Sierra, 13) Siskiyou, 15) Trinity, and 16) Tuolumne.

Small county funding for a given fiscal year will be based on 32 percent of First 5 California's Unallocated Fund Account revenue based on actual revenue for the previous fiscal year. The funding allocation formula is based on inverse birth rates and service population, weighted at 60% birth rate and 40% service population.

First 5 California staff will present a detailed funding mechanism to the State Commission for approval on April 21, 2010. The Small Population County Workgroup has agreed not release the details of the funding plan until the agenda items are posted on the First 5 California web site, therefore director Vieira will provide a more detailed report for the May 12th First 5 meeting.

9. Association meeting April 20th

Director Vieira reported that she will be attending both the Association and the State Commission meeting.

10. State Commission meeting April 21st

The State Commission will take action on a three-year funding allocation for small population county augmentations.

5b. Commissioner's Report(s)

Commissioner Burney reported that she will be attending a conference sponsored by the Infant Development Association April 22nd-24th in Riverside, California. She will report to the Commission on the conference at the June 12th meeting.

5c. Update on Roundhouse Council Activities

Roundhouse Council Executive Director, Corla Bertrand passed out brochures and stated that Roundhouse has been in operations for over 30 years. Roundhouse serves 18 families that have children ages 0-5. Most notably, staff has been seeing a lot of oral health problems with young Native American children. Children ages 0-5 are served through home visits, kindergarten transition activities, and organized play groups.

5d. State Budget Updates

Commissioner Smart reported that he will be asking the Board of Supervisors to support the statewide coalition to oppose the Governor's proposed \$120 million reduction to Child Welfare Services in the 2010-2011 budget. He thanked the Commission's executive director for her help with securing local parents and organizations in support of this request.

6. Public Comment

Local Planning Council Coordinator, Joyce Scroggs commented that the League of Women voters will be offering voter forums in all four communities during the month of April and May. She also reported that unemployment in Plumas County is now at 22.8%.

7. Program Development

7a. Commission will take Action a strategic planning process FY 2010-11

Director Vieira reminded the Commission that the First 5 Plumas Strategic Plan has been approved until June 30, 2011. The current strategic plan also coincides with the end of school readiness matching funds, so planning will also include a multi-year funding plan.

The Commissioners were asked to review the project's objectives, deliverables, and timelines prior to today's April 14, 2010 meeting. There were no questions or discussions regarding the Project Management Data Sheet.

Motion: Commissioner Rusky moved to approve the Strategic Planning Process as described by the Project Management Data Sheet and to direct staff to return to the Commission with a contract not to exceed \$10,000 for an independent consultant to conduct strategic planning. Commissioner Simpson seconded the motion.

Discussion: Commissioner Smart asked Director Vieira what the estimated cost would be for an independent consultant to conduct the strategic planning. Vieira stated that it should not exceed \$10,000. Director Vieira stated as staff, she could conduct the planning, but historically consultants have been contracted with to avoid any perception of influencing funding decisions. Commissioner Smart stated for that reason, he would recommend that the commission contract with an independent consultant.

Motion carried unanimously.

7b. Commission will take Action on a two-year re-appointment for membership of Commissioners Carol Burney, Mimi Hall, and Jay Bruce.

Motion: Commissioner Simpson made a motion to recommend to the Board of Supervisors, Carol Burney, Mimi Hall, and Jay Bruce for a two-year re-appointment for membership on the First 5 Plumas Commission. Commissioner Bertrand seconded the motion. With no discussion, the **Motion carried unanimously.**

7c. Commission will nominate and take Action on First 5 Plumas Executive Committee officers FY 2010-2011.

Motion: Commissioner Rusky moved to nominate and elect Carol Burney, Chairperson, Jaye Bruce, Vice-Chairperson, and Elliot Smart, Treasurer. Commissioner Bertrand seconded the motion. **Motion carried unanimously.**

8. Public Comment-None

9. Next Meeting Dates: May 12, 2010, June 9, 2010, and September 8, 2010 (Pending approval of First 5 Plumas meeting schedule FY 2010-11).

10. Adjournment

Motion: Commissioner Smart made a motion to adjourn the meeting at 10:45 am. Commissioner Bruce seconded the motion. **Motion carried unanimously.**

Submitted by: Ellen Vieira, Executive Director