

First 5 Plumas
Plumas County Children and Families Commission
Meeting Minutes
Wednesday, September 2, 2020
9:00 am-11:00 am

ZOOM MEETING

I. Roll Call:

Chairperson Rachelle Hines called the meeting to order at 9:05 a.m. Commissioner's and staff introduced themselves.

Commissioners Present: Chairperson, Rachelle Hines, Colleen Kroll, Lori Simpson, Kendrah Fredricksen, Andrew Woodruff, and Pamela Becwar

Commissioners Absent: Neal Caiazzo

Commission Vacancies: 2

Staff Present: Ellen Vieira, Executive Director and Jaye Bruce, Family Services Coordinator

II. Approval of June 3, 2020 Meeting Minutes

MOTION: Commissioner Fredricksen made a motion to approve the June 3, 2020 meeting minutes as presented. Commissioner Simpson seconded the motion.

Motion carried unanimously.

III. Fiscal Items

a. Actual FY 2019-2020 Budget Expenditure Report

Motion: Commissioner Fredricksen made a motion to accept the FY 2019-2020 Actual Budget Expenditure Report. Commissioner Kroll seconded the motion.

Motion carried unanimously.

DISCUSSION: Director Vieira reported that 75% or \$425,025.26 of the \$568,899 budget has been expended. Thirteen percent was spent on Administration, 75% on Program, and 12% on Evaluation.

IV. Public Comment: Bob Battistoni from Plumas Rural Services thanked Ellen for leveraging the PPE supplies for the day care providers. They were very appreciative for the help. Ellen also thanked Plumas Rural Services for their collaboration and partnership, especially Debbie Guy and Liz Welch for distributing the supplies.

V. Reports

Executive Director's Report:

1. F5CA Annual Report and Audit FY 19-20: The First 5 California annual report and the Commission's audit are due to the state on November 1st. The audit is in progress and there will be a draft report on the Commission's October 7th meeting agenda.
2. Annual Evaluation Reports: Lisa Watson, the Commission's evaluator will present the final Evaluation Report on services at the October 7th meeting. We will be discussing how she will present the report, via Zoom or in-person.

Discussion: The Commission would like to have the report provided in-person if possible. Commissioner Woodruff commented that the Large Conference Room can only have 8 people in attendance due to social distancing. It was suggested that the Commissioners meeting in public and the attendees could attend by Zoom. Ellen will contact Lisa Watson and discuss her plan in October and Ellen will get back to the Commission with the October meeting

3. ASD-35-Certification of Compliance FY 2020-2021: The annual ASD-35 Certification was submitted and approved by First 5 California on July 1, 2020. This certification will allow for First 5 Plumas to receive revenues FY 20-21.
4. Small County Augmentation Workgroup: The Workgroup has had one meeting with First 5 California via Zoom. There are plans to provide the State Commission with a small county presentation on October 22nd. The State Commission will vote on the SCA in January 2021.
5. First 5 California Book Distribution Partnership: First 5 Plumas provided a Letter of Intent: On August 15th, Ellen submitted a Letter of Intent to First 5 CA for the California Book Distribution Partnership. The intent is to leverage and grow capacity, and distribute more books to children and families across the state. First 5 CA will provide a one-time infusion of books to counties for distribution California's children. The one-year partnership will provide books only; there will be no additional funds for distribution costs.
6. Oral Health Collaborative-Mobile Dental Van: As part of the Prop 56 funding (tobacco tax) the Plumas County Public Health Agency in partnership with the Oral Health Collaborative has mobile dental van ready for services. Ellen is part of a Workgroup writing policies and procedures and decisions will be made regarding the scope of services the van will be able to provide.
7. PCIRC Update: Ellen spoke with Cathy Rahmeyer on the phone and PCIRC is still serving clients in the Ohana House. Their electronic grant information was saved in a safe so it was not destroyed in the fire. All of the recent First 5 purchases of diaper/wipes etc. were lost. Kendrah mentioned that they are looking to possibly storing some supplies at the Elks club. Ellen stated it will be difficult for them to find a new building since they offer showers to their clients and need a lot of storage.
8. Portola Kids Day Care Center: Portola Kids was going to close as their building is going up for sale. The full-service center serves many of the essential workers from Eastern Plumas Health Care. The CEO contacted the Portola Kids director and is going to help them move

to a new location at the old Portola Elementary School in Portola.

Discussion: Commissioner Simpson reported that Plumas District Hospital has purchased a house in Quincy and will start a new day care center for their essential workers. Ellen noted that of all the communities in Plumas County, Quincy has struggled with not enough daycare, especially for infants.

Jaye Bruce, Family Services Coordinator Report:

Jaye Bruce reported that she is providing services by phone and direct contact when feasible. Fifty percent of the families she is serving are Child Protective Services clients. Jaye has been brought in to provide activities that promote bonding and attachment when parents have their visitation time. She also models ways for the children to be able to express their feelings when around the caregivers in their lives. This has been well received and practiced. She refers to Dan Siegel and he "name it to tame it".

Jaye will be meeting with Social Services to offer services to pregnant moms who are already in the system. One teen mom who she is working with told her she had no idea what to do with a baby. Her doctor told her she can figure it out. Connecting with moms and providing services before they give birth would be beneficial.

First 5 Plumas has installed a toll-free number in the office so families can call for developmental screenings and may also request services. The number will be checked frequently.

Jaye has been participating in an on-line speech therapy program by a pediatric speech pathologist. I have learned some key components and have been able to pass them on to moms for them to use at home. This has been very beneficial.

Commissioners Report(s):

Commissioner Fredricksen reported that Ryan Knowling has stepped down as interim executive director of Plumas Crisis Intervention and Resource Center (PCIRC) and they have posted the position on the web site. Since the fire that burned down their building, they are still serving the homeless population and operating from Ohana House on Main Street. The CASA program lost their data base in the fire and is updating to a newer version.

Commissioner Woodruff reported there are 42 cases of COVID in the county. Forty have recovered and 2 are still active. Through a partnership with Feather River College and PDH we have identified 5 students who are positive and have come back to the community and are isolating at home, which is not in Plumas County. This is the system that we set up to find positive students who are returning to the college and it's working well.

Another big change is that, instead of using the County Data Monitoring List, the state has changed to using what is called a Blue Print for a Safer Economy. This new approach has 4 tiers, purple, red, orange and yellow and Plumas County is in the middle of orange. We are transitioning to this new system on our web site to align with the state. Public Health continues to work with child care and all schools as they plan for services.

We have made a tremendous amount of progress with the dental van. Currently Public Health is working with County Counsel to make sure that all of the county's liability associated with the mobile services is covered.

Commissioner Fredricksen commented that she has applied to be a foster parent months ago, and still doesn't have her child assigned. The CASA program is also not received the most recent report, which delays children being assigned a CASA volunteer. It seems CPS is still struggling to get these processed. Commissioner Simpson asked if COVID is the reason for the delays? Kendrah stated that she didn't know, as now the CASA's can meet with their children in-person.

VI. Program Development

- a. Commission will take action to approve a service agreement contract to Social Entrepreneurs, Inc. in the amount of \$85,370 for the implementation of the First 5 California Home Visiting Coordination Planning Grant.

Motion: Commissioner Fredricksen made a motion to approve a service agreement contract to Social Entrepreneurs, Inc. in the amount of \$85,370 for a period of two years to implement the F5CA Home Visiting Coordination Planning grant. Commissioner Simpson seconded the motion. **Motion carried unanimously.**

- b. The Commission will take action to approve the Imagination Library proposal.

Motion: Commissioner Woodruff made a motion to approve the Imagination Library for a period of five years. Commissioner Kroll seconded the motion. **Motion carried unanimously.**

- c. The Commission will be updated on the First 5 Plumas Facebook page:

Director Vieira explained that Brenda Lory has a Commission contract in the amount of \$4,400 to set-up the page and provide weekly postings. The Commission will be conducting outreach for the Imagination Library from Facebook. Part of this contract also provides funding for Brenda to conduct monthly Zoom meetings for parents with special needs children ages 0-5.

VII. Public Comment: None

VIII. Next Meeting Dates: October 7, 2020, January 6, 2021, and March 3, 2021

IV. Chairperson Hines adjourned the meeting at 9:45 am.

Submitted by: Ellen Vieira, Executive Director